

Employee Handbook

- All employees are required to review the employee handbook and sign the Acknowledgement of Receipt of the Employee Handbook

Employee Handbook

- The Employee Handbook is located in Policy Tech. The link is located on the Intranet.

North Kansas City Hospital

Daily Dose

STAT | 3200
SECURITY | 2066
IT SERVICE DESK | 4357

38°F
Mostly Cloudy

TODAY'S DATE: 2/1/2017
MULTI-DOSE EXP: 3/1/2017

Home Nursing **Policies** Forms Department Resources Search...

Did you get your lunch break today?

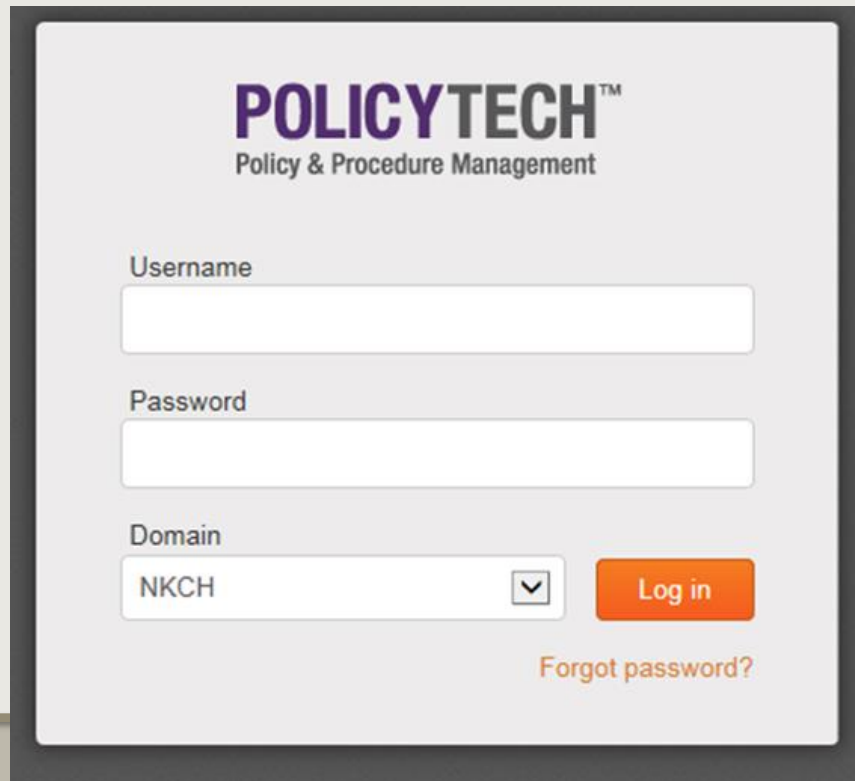
It's **CRITICAL** you confirm your lunch at the time clock.
Beginning April 10, if you forget to answer the Lunch Confirmation questions at the time clock, the exception level will change to "critical," which means your supervisor cannot approve your time care until it is corrected.

[Download the Lunch Confirmation Instructions](#)

Daily Tools More

- HIPAA Incident (Breach Report)
- Occurrence Report (Use IE)
- API/LaborWorkx
- Cerner Prod
- Cerner Train
- Employee Benefits
- HealthStream
- Interpreter/Low Vision Services
- Paystub History
- Report a Compliance Concern

- The login credentials are your network ID and password



POLICYTECH™
Policy & Procedure Management

Username

Password

Domain

[Forgot password?](#)

Employee Handbook

- Choose 'Employee Handbook'

The screenshot displays the PolicyTech interface for North Kansas City Hospital. The top navigation bar includes 'File', 'Edit', 'View', 'Favorites', 'Tools', and 'Help'. The main header shows the 'PolicyTech® Policy & Procedure Management' logo and a 'BROWSE' button. A left sidebar contains navigation options: Home, My Dashboard, Documents, Search, Browse, Favorites, Recent, New, My Tasks (with a notification badge of 6), and Reports. The main content area shows a list of categories with filters for 'Site' (NKCH), 'My Relationship' (All), and 'Status' (Published). A dropdown menu for 'All Categories' is open, and the 'Employee Handbook (112)' item is highlighted with a red rectangular box.



Site	My Relationship	Status
NKCH	All	Published

All Categories +



- [All]
- [*Unfiled*] (13)
- Admitting Dept. Manual (26)
- Advanced Practice Professionals (8)
- Case Management Services (10)
- College of American Pathologists (CAP) (78)
- Competency (2)
- Compliance (26)
- Directives
- Employee Handbook (112)**
- Employee Health Manual (30)
- Environment of Care Manual (48)
- Environmental Services Manual (38)













Employee Handbook

- You may search by title or keywords
- You may view policies alphabetically

Find...  



Documents ABC  

Type	Title
	Adoption Assistance Benefit
	Affirmative Action Program
	Attendance
	Attendance Plan A of Attendance Po
	Attendance Plan B (2) of Attendance
	Attendance Plan B of Attendance Po
	Attendance Plan C (2) of Attendance
	Attendance Plan C of Attendance Po
	Attendance Plan D of Attendance Po
	Automobile Usage
	Behavioral Code of Conduct
	Behavioral Code of Conduct Procedu